

**Doctrine Writer**  
**Navy Expeditionary Warfighting Development Center**

**TO APPLY FOR THIS POSITION, SEND YOUR RESUME TO**  
[\*\*RESUME@PREVAILANCE.COM\*\*](mailto:RESUME@PREVAILANCE.COM).

**SUCCESSFUL CANDIDATES WILL HAVE RESUMES THAT CLEARLY DEMONSTRATE THE EDUCATION, EXPERIENCE AND SECURITY CLEARANCE REQUIREMENTS LISTED BELOW.**

**Overview:** Offer support for

- NEXWDC Doctrine Annual Plan;
- Mission area effectiveness assessments, and gap identification and analysis;
- Navy Expeditionary concepts review and proof of concept in fleet exercises;
- Execution of Navy Expeditionary Warfighting Development Center (NEXWDC) phase training;
- Navy Expeditionary Staffs performance evaluation in integrated/advanced training events; exercise development and planning in support of Fleet and training/assessment exercises;
- Expeditionary Warfare (EXW), Irregular Warfare (IW), Construction (CON), and Anti-Terrorism/Force Protection (ATFP) tactics analysis, review and standardization;

**Place of Performance:** Virginia Beach, VA

**Description:**

- Provide support to develop the draft documents for up to five (5) doctrinal publications in various stages of production to support EXW, CON, ATFP and IW mission areas
- Review NEXWDC publications and doctrine to identify gaps in Navy Expeditionary related publications and doctrine
- Review and provide detailed comments on Navy Expeditionary -related doctrine, publications and documents
- Develop new/updated publications (Naval Tactics, Techniques and Procedures; Tactical Memorandums, etc.)
- Develop lists of NWDC Navy Expeditionary-related publications/doctrine that require updates
- Prepare/maintain Comment Resolution Matrixes (CRMs) outlining detailed comments on publication/doctrine reviews
- Finalize/update publications that have undergone multiple rounds of stakeholder review
- Develop Plan of Action and Milestones (POA&M) aligned to timelines for each publication/document
- Develop clear and professional graphics, desired.
- Prepare monthly progress/expenditure/status reports

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**Civilian Education:**

Bachelor's degree required. Education may be offset by writing ability and years of experience in the NECC Enterprise.

**Military Experience:**

Minimum of ten years of U.S. Navy, Marine Corps, or Army service-level (active or Civil Service) operations planning experience; background experience in Expeditionary Warfare; familiarity with command and control operations, operations centers, operational planning processes, training, and/or field exercise planning. Proficient in Navy publication development requirements.

**Experience Requirements:**

Minimum of ten (10) years practical experience at a professional level in Navy Expeditionary warfare areas: EXW, CON, ATFP or IW.

Minimum of two (2) years of experience in managing complex projects or programs.

Previous experience writing large-scale Department of Defense or Navy publications and/or doctrine (e.g., NWPs, NTTPs, TACMEMOs, etc.).

Excellent analytical problem solving skills.

Excellent oral and written communication skills.

Graphics experience desired.

Knowledge of the military organization, training and operations to conduct complex studies, analyze problems, identify mission capability gaps, and recommend solutions to resolve capabilities gaps between Force performance requirements and capabilities.

**Security Clearance:**

Possess a Secret security clearance.